



Lagos, 1979



Mr Vese's cosmetics shop, Oyedele Street,
Anthony Village, Lagos, 1976



Anthony Village, Lagos, 1975



Ibadan Street, Shogunle, Lagos

AUTOGRAPH

**Engagement Curator
(Maternity Cover)**

Job Pack

Hello!

Thank you for your interest in joining the team at Autograph. In this job pack, you'll find information about: who we are and what Autograph does; the Engagement Curator (Maternity Cover) role; and what we're looking for in an applicant.

Here's some helpful links

- [Autograph's website](#)
- [Webpage for the role, including links to the application forms in Word format](#)

Autograph strives to be an inclusive place where we can all be ourselves. We particularly encourage responses to this opportunity from global majority* applicants who are underrepresented in the arts and cultural sector.

Have any questions about the application process, or need this application pack in a format that's more accessible for you? We're here to help, get in touch at info@autograph-abp.co.uk

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The deadline to apply is 10am (GMT) on Monday 23 March 2026.

**Global majority in this context refers to people who identify as Black, Asian, mixed and/or have been racialised as 'ethnic minorities'; these groups represent over 80% of the world's population.*

At a Glance



LOCATION

Based at Autograph's gallery in the heart of Shoreditch, East London



FULL TIME

This is a full-time role:
35 hours per week



SALARY

£40,000 - £43,500 p.a
subject to experience and skills



CONTRACT

Fixed Term Contract:
May/June 2026 -
February/March 2027



ROLE

Lead learning and engagement activity on-site, off-site and online



About the role

Autograph is looking for an exceptional and imaginative person to lead our engagement with schools and young people and to develop our wider community engagement programme, while our current Engagement Curator takes maternity leave.

We are looking for a resourceful person and a strong communicator who is comfortable working with a wide range of partners, artists and interest groups to deliver the responsibilities set out in this role as part of a small professional team.

This post is being offered as a full-time role with some flexibility to work remotely.

Based at Rivington Place, in Shoreditch, London which houses our two public galleries, a learning studio and our specialist photographic collection, you will:

- Lead our strategy and manage our activity engaging schools and young people with the themes we address through our artistic programme: identity, race, representation and rights, by delivering a range of different activities on and off-site.
- Review and develop our wider community engagement strategy and priorities through consultation.
- Contribute ideas for activities and creative content, for on-site, digital and off-site projects through our team programming strategy.

What are we seeking?

We are looking for someone who brings both strategic insight and practical experience in arts engagement and who can demonstrate:

- A strong understanding and commitment to our mission, the subject matter Autograph shares with audiences and an interest in photography.
- Substantial experience in developing and delivering visual arts learning and participation strategy and activity tailored to young people, which is inclusive in approach and gained through formal statutory and informal contexts.
- Experience researching, developing and managing partnerships with voluntary and community organisations, libraries and other stakeholders to co-design and deliver creative engagement activity that broaden participation.
- Strong project management including budget management, evaluation skills and a commitment to understanding impact.

- A collaborative approach with a commitment to teamwork and continuous learning and development.
- Confidence in communicating with a wide cross section of people and range of ability.

An Enhanced Disclosure & Barring Service certificate is necessary for this role.



How to Apply

There are three forms to fill in to apply for this role:

- 1) Application form
- 2) Equal opportunities form
- 3) Criminal record declaration form

You can find all forms in this application pack. If you would prefer the forms in Word format, [click here](#).

Have any questions about the application process, or need this application pack in a format that's more accessible for you? We're here to help, get in touch at info@autograph-abp.co.uk

Email the completed forms to info@autograph-abp.co.uk by **10am (GMT) on Monday 23 March 2026**.

The subject line for the email should be Engagement Curator.

We regret that applications received after the deadline will not be considered. You must use our application form to apply for this role; please do not just send a CV as we won't be able to consider it.

If you wish to send your application by post address it to:

Team Assistant
Autograph
Rivington Place
London EC2A 3BA

Interviews will be held on Tuesday 31 March 2026 at Rivington Place.

Candidates selected for interview will be notified ASAP after the deadline. We are sorry but we cannot provide feedback to candidates who are not shortlisted for interview.

About Autograph

Established in 1988, our mission is to champion the work of artists who use photography and film to highlight questions of race, representation, human rights and social justice. Through doing so, we invite people to explore the creative and critical power of visual representation in shaping our understanding of ourselves and of others. Every year we engage hundreds of thousands of people locally, nationally and globally at our gallery in London, digitally and through projects taking place in partner spaces.

We achieve this by:

- Commissioning artists and writers; making and sharing exhibitions and publications both in the UK and internationally.
- Sharing our unique photography collection which is used for research, learning, participation, and lending purposes.
- Supporting professional development of artists through providing advice, information, mentoring and selective hosting of projects.
- Producing talks, events and workshops through which people can listen, learn engage in debate and take part in creative making.

At Autograph we are very committed to welcoming, understanding and serving our audiences. Currently we are seeking to appeal particularly to young people, first time visitors, people with disabilities and visitors who haven't felt that a place like Autograph is for them.

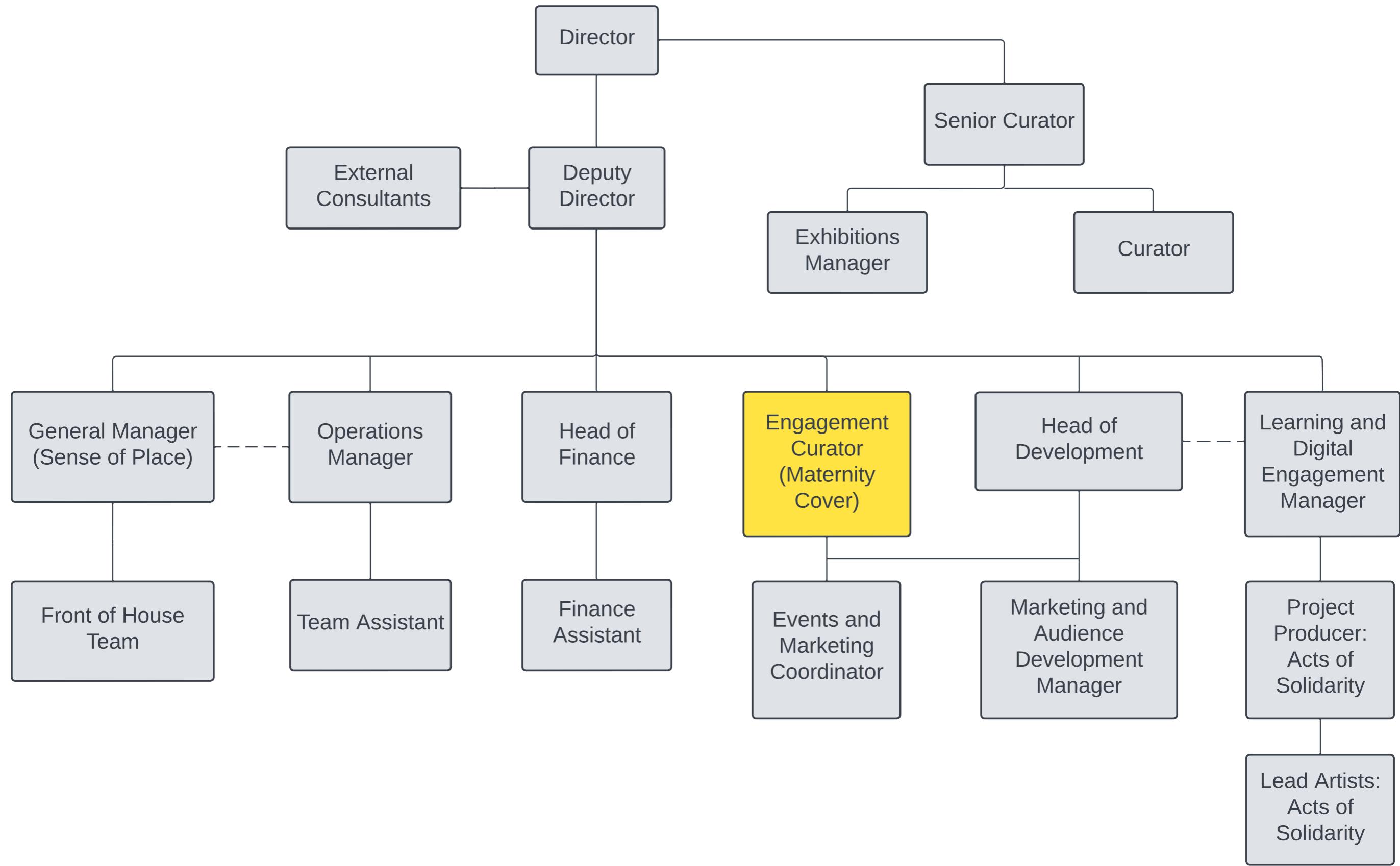
Autograph is a charity run by a small, dedicated team.

Our values

To foster informed enquiry and personal creative development, promote respect for and appreciation of difference, encourage empathy and reciprocity in our partnerships and interactions and act ethically towards people and the environment. These values inform our professional practice, activities and how we work both internally and externally.



Autograph Organogram



Job Description

Job Title: Engagement Curator

Hours: 5 days per week 35 hours.

Location of Work: Rivington Place, Rivington Street, London EC2A/off site and some remote working may be possible by negotiation.

Probation: Three months.

Period of Notice: Three months on successful completion of the probationary period.

Salary: £40,000 - £43,500 p.a subject to experience and skills.

Benefits: Contributory Pension scheme, 5.6 weeks annual leave including bank holidays.

Discretionary additional leave at Christmas; training and professional development; season ticket interest-free loan scheme; bicycle loan scheme.

Reports to: Deputy Director

Works Closely With: Learning and Digital Engagement Manager

Line Manages: Events and Marketing Coordinator

Purpose of Role

The Engagement Curator has overall responsibility for learning and engagement strategy at Autograph.

Engagement Strategy

Autograph delivers learning and engagement activity on-site, off-site and online through a diverse programme of activity. Our work connects artists, curators, writers, academics and other creative practitioners directly with audiences and participants of all ages, creating space for shared dialogue and exchange.

We collaborate with community and cultural organisations, schools and universities, local authorities and commercial and charitable partners to develop projects that extend beyond the gallery space. Drawing on our unique photographic collection and exhibition programme as well as our local and global networks, we centre lived experience and critical inquiry.

A core strategic priority is to ensure all young people feel welcome and view Autograph as a place which:

- Is relevant and responsive to their interests, needs and ideas, and highly inclusive in approach.
- Offers meaningful opportunities to make, experience and discuss art.
- Encourages learning about creative career options; particularly those from backgrounds who are under-represented in art and design professionally.

Our current engagement work is shaped by a commitment to the overarching themes; belonging and representation, care and access, creative pathways and rights and research.

Within formal education contexts, we work to strengthen representation and sustain creative practice through schools' workshops, teacher development activity and the *Visible Practice Residency*. Care-led and access-centred methodologies underpin projects such as the Family SEND Programme and inform the design of inclusive activity across our wider events programme.

We create progression routes for emerging and underrepresented practitioners through paid open calls, mentoring and university partnerships, while community-led projects such as *Acts of Solidarity* model collaborative practice in partnership with grassroots organisations.

Underpinning this work is ongoing research and collection-based inquiry, positioning photography as a tool for critical reflection and contributing to wider sector conversations around representation and rights.

Main Duties & Responsibilities

Strategic Development & Management

- Take overall responsibility for the development and delivery of Autograph's engagement strategy across on-site and off-site activity.
- Lead the strategic development of our offer to schools and colleges. Identify opportunities and challenges within the new curriculum and develop a new, co-designed project drawing on Autograph's unique assets and exhibition programme.
- Manage recruitment and contracting of freelance professionals.
- Lead delivery of the final year of the *Visible Practice Residency* Programme and develop a new proposal drawing on learning and outcomes.
- Define a local engagement strategy that responds to the diverse cultural heritage, lived experience and needs of communities who are new to Autograph.
- Develop an informal, regular creative offer with and for young people outside any educational setting.
- Be accountable for the delivery of our HE access programme *Common Ground* in partnership with UAL.
- Contribute to development of annual programme proposals and engagement activities which meet the outputs and outcomes set in our forward plan.
- Build relationships with key organisations, institutions and individuals to expand opportunities for partnerships and collaborations in delivering the engagement strategy.
- Represent and advocate for Autograph's engagement work, promoting its impact with stakeholders.

Marketing & Communications

Working closely with Marketing & Audience Development colleagues:

- Prepare copy and provide other visual and written information required to support communications for all engagement activities including the social media strategy.
- Manage and monitor relevant content for the website to support the promotion of events and programmes, ensuring event pages are accurate and regularly updated.
- Contribute to digital engagement across all platforms and social media networks related to our programme.
- Ensure the appropriate recording, documentation and archiving of engagement activities.
- Promote Autograph's work through attending and contributing to conferences, networks and industry events.

Administration

- Develop and cost plans for project delivery; produce, monitor and work within budgets and to timescales as agreed with the Executive Team.
- Monitor and capture audience engagement in participatory activity, carry out research and analysis.
- Ensure data protection and safeguarding needs are risk assessed and reviewed for engagement activity; maintain accurate records and filing systems, and ensure effective documentation of projects.
- Identify potential external funding sources and contribute to income generation activity to assist investment in resources, opportunities and new engagement activity.
- Produce data and contribute to reports necessary for external funders, for Autograph's trustees and for internal evaluation purposes.
- Attend and contribute to regular team and management meetings.

Undertake any other duties as required by the Director or nominated deputy.

Flexible patterns of working are required in this role, with some evening and weekend duties to be delivered on a recurrent basis. Time off in lieu is available where hours delivered exceed those which the role holder is contracted to deliver and some remote working is possible by negotiation.

This job description is not intended to be exhaustive. Duties may have to be varied (after discussion with the postholder) subject to the needs of the organisation, and in keeping with the general profile of the post.

Person Specification

Qualifications

Educated to degree level in a relevant arts discipline or able to show equivalent professional experience gained through strategic activity and practical delivery undertaken in the visual arts field.

Experience

- Substantial experience leading, co-designing and delivering projects and programmes within a cultural learning and engagement setting.
- Experience designing and co-developing community engagement projects.
- Experience in developing and delivering strategic visual arts learning and participation activity tailored to schools and young people which is inclusive in approach and has been gained through both formal and informal contexts.
- Experience producing events and activities through effective management of logistics and practical delivery tasks.
- Experience in research, development, negotiation and management of co-design creative partnerships at varying scales for activity taking place online or in person.
- A clear commitment to equality, diversity and inclusion and demonstrable experience of working with groups and individuals from a wide range of backgrounds and lived experience.
- Experience of developing and contributing to funding applications, setting outcomes and understanding and measuring impact.
- Experience implementing safeguarding procedures and addressing barriers to access in engagement work.

Knowledge

- A strong understanding of current critical issues and practice in visual arts education and engagement.
- Knowledge of the UK's gallery education sector including evolving models for working with young people, schools, teachers, youth groups and families.
- Practical and theoretical knowledge of photography and its application within learning programmes.

- Knowledge about how to foster diversity and inclusion, to reflect and respect the influence of diverse cultural heritages on arts practice, reception and audience engagement.

Skills

- Strong digital and ICT skills including Microsoft Word and Excel and relevant creative software (e.g. Adobe Photoshop, InDesign) and experience managing databases.
- Excellent verbal communication with a wide cross section of people, differing ability levels, and communication needs.
- Excellent writing skills with the ability to tailor content for different audiences.
- Proven administrative, research, planning and organisational skills including successfully managing budgets.
- Strong planning and project management skills required to identify and meet clearly defined outputs and outcomes in programme activity, collect data and service the reporting requirements of multiple funders.
- Skills in working within a range of on-site and off-site environments.

Personal Attributes

- Understanding of and empathy for the values driving charitable organisations.
- Interested and curious about issue-led arts and cultural activity involving contemporary and historical photographic art.
- Ability to work on own initiative, prioritise a work programme which requires multitasking and involves managing multiple projects simultaneously.
- Commitment to including everybody, making Autograph's work accessible to a wide range of audiences and fostering a culture of inclusivity for artists.
- Continuous self-directed learning, developing professional competencies and staying abreast of developments in a changing industry.
- Resourceful and flexible thinker and actor - who is realistic when problem solving.
- Creative and pragmatic in action and enabling in outlook.
- Able to establish and maintain positive, effective working relationships with artists, writers, advocates, visitors, volunteers, and colleagues externally.

Equal Opportunities policy statement

Equal Opportunities Policy Statement

Autograph is committed to a policy of equality of opportunity in its employment and artistic practices.

In particular, the organisation aims to ensure that no potential or actual employee receives more or less favourable treatment on the grounds of age, disability, gender reassignment, marriage or civil partnership, pregnancy and maternity, race, religion or belief, or sex.

Selection criteria and procedures are regularly reviewed to ensure that individuals are selected on the basis of their relevant merits and abilities.

It is the duty of all employees to accept their personal responsibility for the practical application of the policy but at the same time the organisation acknowledges that specific responsibilities fall upon management, supervisory staff and individuals professionally involved in recruitment and employee administration.

To ensure this Policy is consistently applied, responsibilities have been assigned to the director who will monitor the operation of the Policy for both employees and job applicants. Any employee who believes that he or she has been inequitably treated within the scope of the Policy should raise the matter through the grievance procedure. Any job applicant who believes that he or she has been inequitably treated may write to the Director who will investigate the complaint.

The organisation will not tolerate unfair discrimination against any members of its staff by any of its employees or other persons appointed to the service of the organisation.

The organisation is committed to making this Policy properly effective.

Interviews and accessibility

Interviews will be held at Rivington Place, which has full disabled access. If you have a disability and need any adjustments to be made in order for you to participate in the selection process, please let us know as soon as you are invited to an interview so that we can accommodate your needs.

For more information about visiting Autograph, and accessibility at our building, [click here](#).

Right to work

All offers of placements at Autograph are made subject to receipt of satisfactory references. Additionally, under the Asylum and Immigration Act, we are required to check that anyone taking up employment with us has the legal right to work in the UK. All successful applicants will, therefore, be asked to provide us with documentary evidence to support their entitlement to work in the UK prior to taking up employment.



Data protection

Information provided by you as part of your application will be used in the recruitment process. Any data about you will be held securely and in accordance with General Data Protection Regulations with access restricted to those involved in dealing with your application and in the recruitment process.

Once this process is completed the data relating to unsuccessful applicants will be stored for a maximum of 12 months and then destroyed.

If you are the successful candidate, your application form will be retained and form the basis of your personnel record.

Information provided by you on the equal opportunities monitoring form is separated from your application form will be used to monitor the effectiveness of Autograph's equal opportunities policy and practices.

By signing and submitting your completed application form you are giving your consent to your data being stored and processed for the purposes of the recruitment process, equal opportunities monitoring and your personnel record if you are the successful candidate.

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Application form

Vacancy Title:	
Please tell us how or where you heard about this vacancy:	

1. Personal Details

First name:	
Last name:	
Address:	
Postcode:	
Telephone number:	
Email address:	
National Insurance number:	

Are you free to remain and take up employment in the UK?

Yes

No

You will be required to provide appropriate documentary evidence of this at interview. For examples of acceptable documents please see www.ukba.homeoffice.gov.uk

Rehabilitation of Offenders Act 1974

Because of the nature of the work for which you are applying, this post is exempt from the provisions of Section 4(2) of the Rehabilitation of Offenders Act 1974 which means that spent convictions must be disclosed and will be taken into account in deciding whether to make an appointment. Any information will be completely confidential and will be considered only in relation to this application.

Have you ever been convicted in a Court of Law and/or cautioned in respect of any offence?

Yes

No

If yes, please give details below:

2. Education/Qualifications

School (11+)	Study Dates	Qualification and Grade	Date Obtained
College/University	Study Dates	Qualification and Grade	Date Obtained
Ongoing Professional Development	Study Dates	Qualification and Grade	Date Obtained

Training and Development

Please use the space below to give details of any training or non-qualification based development which is relevant to the post and supports your application.

Training Course	Course Details (including length of course/nature of training/accreditation)

Current Membership of Any Professional Body/Organisation

Please give any relevant details including grade of membership:

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3. Employment History

Please include any previous experience (paid or unpaid), starting with the most recent first.

Current or most recent employer

Name of employer:			
Address:			
Postcode:			
Position held:			
Date started:		Date ended:	
Notice period:			

Brief description of duties:

Previous employer:

Name of employer:			
Address:			
Postcode:			
Position held:			
Date started:		Date ended:	
Notice period:			

Brief description of duties:

Previous employer:

Name of employer:			
Address:			
Postcode:			
Position held:			
Date started:		Date ended:	
Notice period:			

Brief description of duties:

4. Statement

Please tell us with careful reference to the Person Specification, why you are suitable for the role and what your motivation is for working for us. Illustrate your answer by referring to things you have achieved in your previous or current job roles, as a volunteer, and from your life responsibilities, which show how your experience is directly relevant to the tasks you will undertake. Please give specific examples and continue on an additional sheet/s if necessary.

5. References

Reference 1

Name:	
Job title:	
Organisation:	
Address	
Contact number:	
Email:	
How is this person known to you:	

Do you wish to be consulted before this referee is approached:

- Yes
- No

Reference 2

Name:	
Job title:	
Organisation:	
Address	
Contact number:	
Email:	
How is this person known to you:	

Do you wish to be consulted before this referee is approached:

- Yes
- No

We reserve the right to contact any of your other previous employers within the last three years.

6. Declaration

Statement to be Signed by the Applicant

Please complete the following declaration and sign it in the appropriate place below. If this declaration is not completed and signed, your application will not be considered:

I agree that Autograph can create and maintain computer and paper records of my personal data and that this will be processed and stored in accordance with the General Data Protection Regulation (GDPR).

I confirm that all the information given by me on this form is complete and correct and that any untrue or misleading information will give my employer the right to terminate any employment offered. I understand that any offer of employment is subject to the company being satisfied with the results of relevant checks including references, eligibility to work in the UK, criminal convictions and, if necessary for the role, a Disclosure & Barring Service check at the appropriate level.

Signed:	
Date:	

When you return this form by email, you may be asked to sign your application at interview.

Please note here any other employment you would continue with, if you were successful in obtaining this role:

If offered employment, when could you start the role?

All of the information collected in this form is necessary and relevant to the performance of the job applied for. We will use the information provided by you on this form, by the referees you have noted, and the educational institutions with whom we may undertake to verify your qualifications with, for recruitment purposes only. The Company will treat all personal information with the utmost confidentiality and in line with current data protection legislation. We rely on the lawful basis to process the information provided by you in this form. Should you be successful in your application, the information provided, and further information which will be gathered at the relevant time, will be subsequently used for the administration of your employment and in relation to any legal challenge which may be made regarding our recruitment practices. For more information on how we use the information you have provided, please see our privacy notice for job applicants which is located at autograph.org.uk/autograph-job-applicant-privacy-notice



Equal Opportunities Monitoring Form

To enable us to monitor the effectiveness of our policy, it would be appreciated if you could answer the following questions. The answers are separated from your application form before consideration and will be used for statistical purposes only.

Monitoring Form

In line with the General Data Protection Regulation (GDPR) Autograph will process personal data only for the purposes of identifying or keeping under review the equality of opportunity or treatment between persons of different racial or ethnic origins, with a view to enabling such equality to be promoted or maintained. We have a legal duty to protect any personal information we collect from you and handling of this data is carried out with appropriate safeguards for the rights and freedoms of all data subjects.

The following questions ask for some personal details. These questions are optional, you can tick 'prefer not to say' if you do not wish to give this information.

To tick a box, double click it.

Post applied for:	
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Gender

Which of the following best describes your gender?

- Man
- Woman
- Non-binary
- I use another term

Please specify:

- Prefer not to say

Gender identity

Is your gender identity the same as the sex you were registered at birth?

- Yes
- No
- Prefer not to say

Sexual Orientation

Which of the following best describes your sexual orientation?

- Bisexual
- Gay or Lesbian
- Heterosexual/straight
- I use another term

Please specify:

- Prefer not to say

Disability

By disability we mean any physical or mental health conditions as well as neurodivergence conditions that have a substantial and long-term effect on your ability to carry out normal day-to-day activities. Do you consider yourself to have a disability?

- Yes

If yes, please specify:

- No
- Prefer not to say

Has your employer made reasonable adjustment(s) to enable you to carry out your work due to your disability?

- Yes
- No
- Not sure
- No adjustment required
- Prefer not to say

Age

What is your age range?

<input type="checkbox"/> 16 – 24	<input type="checkbox"/> 55 – 65
<input type="checkbox"/> 25 – 34	<input type="checkbox"/> 65+
<input type="checkbox"/> 35 – 44	<input type="checkbox"/> Prefer not to say
<input type="checkbox"/> 45 – 54	

Ethnicity

How would you describe your ethnicity?

- Asian or Asian British: Bangladeshi
- Asian or Asian British: Chinese
- Asian or Asian British: Indian
- Asian or Asian British: Pakistani
- Any other Asian or Asian British background - please specify:
 - Black or Black British: African
 - Black or Black British: Caribbean
 - Any other Black or Black British or Caribbean background – please specify:
 - Mixed: White & Black African
 - Mixed: White & Black Caribbean
 - Mixed: White & Asian
 - Any other mixed or multiple ethnic background - please specify:

White

- English
- Welsh
- Scottish
- Northern Irish
- British
- Irish
- Gypsy or Irish Traveller
- Roma
- Any other White background - please specify:

Other ethnic group

- Arab
- Any other ethnic group - please specify:
- Prefer not to say

Religion and belief

What is your religion?

- Buddhism
- Christianity
- Hinduism
- Judaism
- Islam
- Sikhism
- Other – please specify:
- None
- Prefer not to say

Parental / caring responsibilities

Do you have any children aged 0 to 17 living at home with you, or who you have regular caring responsibility for?

- Yes
- No
- Prefer not to say

Do you look after, or give any help or support to family members, friends, neighbours or others because of either: long term physical or mental ill health/disability?

- Yes
- No
- Prefer not to say

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Criminal Record Declaration Form

Please note: the Engagement Curator role is exempt from the Rehabilitation of Offenders Act 1974. An application for a criminal record check will be submitted to the Disclosure & Barring Service in the event of this role being offered.

This form must be completed by all applicants. The information disclosed on this form will not be kept with your application form during the application process.

Policy statement on recruiting applicants with criminal records

We recognise the contribution that ex-offenders can make as employees and volunteers and welcome applications from them. A person's criminal record will not, in itself, debar that person from being appointed to this post. Suitable applicants will not be refused posts because of offences which are not relevant to, and do not place them at or make them a risk in, the role for which they are applying.

All cases will be examined on an individual basis and will take the following into consideration:

- Whether the conviction is relevant to the position applied for.
- The seriousness of any offence revealed.
- The age of the applicant at the time of the offence(s).
- The length of time since the offence(s) occurred.
- Whether the applicant has a pattern of offending behaviour.
- The circumstances surrounding the offence(s) and the explanation(s) offered by the person concerned.
- Whether the applicant's circumstances have changed since the offending behaviour.

It is important that applicants understand that failure to disclose all unspent convictions could result in disciplinary proceedings or dismissal. Further advice and guidance on disclosing a criminal record can be obtained from [Nacro](#).

Surname:		Forename:	
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Do you have any unspent convictions?

Yes
 No

If you have answered yes, you now have two options on how to disclose your criminal record.

Option 1: Please provide details of your criminal record in the space below

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Option 2: You can disclose your record under a separate cover provided that you mark a cross on the line below and attach the details in an envelope stapled to this form. The envelope should be marked CONFIDENTIAL and state your name and the details of the post.

I have attached details of my conviction separately (please mark with an X if appropriate):

Declaration

I declare that the information provided on this form is correct. I understand that the declaration of a criminal record will not necessarily prevent me from being offered this role at Autograph

Signed:		Date:	
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