Accessibility at Autograph

Contact Information

Email: info@rivingtonplace.org Phone Number: 020 7749 1240 Website: <u>http://www.autograph.org.uk/</u> Address: Rivington Place, London EC2A 3BA <u>Autograph on Google Maps</u>

Everyone is welcome at Autograph

Autograph's gallery in Hackney, London is open. We care about our visitors, staff, artists and community, and are keeping measures in place to help ensure a safe visit for everyone. We can't wait to see you again.

Autograph is an accessible venue that welcomes people with all types of disabilities. Admission is free. You can expect a friendly and inclusive atmosphere. We care about our visitors, staff, artists and community, and are keeping measures in place to help ensure a safe visit for everyone.

The gallery has two disabled parking bays on-site, a step-free entrance at street level and a lift to all floors. If you would like to discuss your visit, or have any questions, please <u>contact us at info@autograph-abp.co.uk</u> or 020 7729 9200. We are happy to help.

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1- Getting to Autograph

Autograph is in the Shoreditch area of Hackney, in East London.

Autograph Rivington Place London EC2A 3BA View on Google Maps

We are a short walk from Shoreditch High Street, Old Street and Liverpool Street stations. If you are travelling by bus, the 26, 35, 47, 48, 55, 67, 149 and 243 buses stop at the Shoreditch Church and Shoreditch Town Hall. These bus stops are close to the gallery.

Autograph does not have public parking. To find the nearest available parking and rates, we recommend <u>justpark.com</u>. We have two disabled parking bays on-site, to book one for your visit please email <u>adrian@rivingtonplace.org</u> or phone 020 7749 1240.

Autograph on Google Maps

Public Transport - to plan a journey using public transport in London:

https://tfl.gov.uk/plan-a-journey/

Tube

- The nearest tube station is **Old Street**, however this is <u>not a</u> <u>step-free station</u>
- Autograph is 0.4 miles from this station, an 8-minute walk.

Train

- The nearest train station is Liverpool Street which provides step free access from mainline train platforms & Central, District, Circle and Metropolitan tube lines.
- Autograph is 0.6 miles from this station, a 12-minute walk.

Overground

- The nearest overground station is Shoreditch High Street, which provides step free access from both platforms.
- Autograph is 0.4 miles from this station, 10-minute walk.

Bus

The nearest bus stops to Autograph are

- Stop P Shoreditch Church
 Buses 26, 48, 67, 149
- Stop S Shoreditch Church Buses - 26, 48, 55
- Stop X Shoreditch Town Hall

Buses - 35, 47, 55 243

Transport for London describes every London bus route as wheelchair accessible, with automatic ramps and designated wheelchair spaces on all buses.

Driving / drop off

If you are arriving by car, you can be dropped off and picked up outside Autograph on Rivington Place.

Some taxi firms will not drive down Rivington Street, please check when booking.

Parking

A dedicated disabled parking bay is available with advance booking,

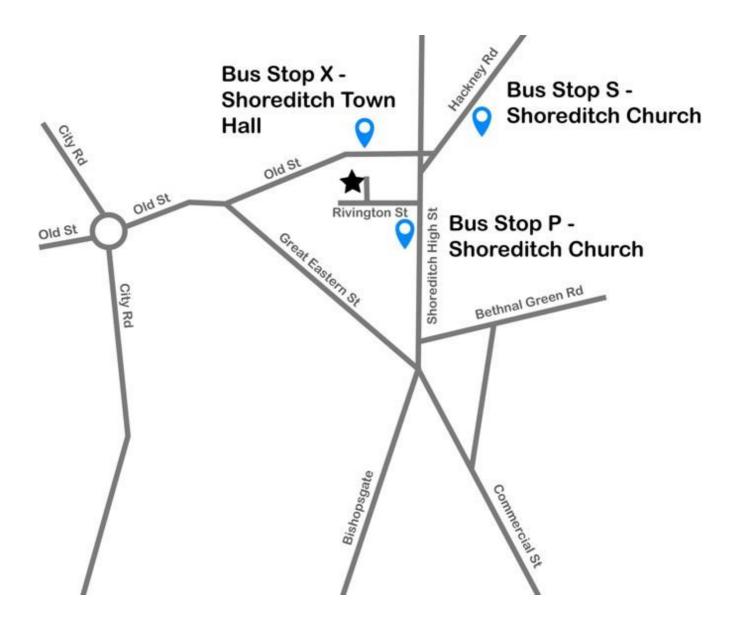
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please contact us at 020 7749 1240 to book this space.

Please check Parkopedia for local public car parks and rates

Maps

Bus stops near Autograph



Transport stations near Autograph



2- Gallery opening times

Wednesday: 11am – 6pm Thursday: 11am – 9pm Friday: 11am – 6pm Saturday: 12 – 6pm Closed Sunday, Monday and Tuesday

We are currently operating limited opening times due to Covid-19

3- Booking tickets

Entry to all our exhibitions is free. To help maintain distancing in the galleries, we're asking visitors to book a free, timed ticket before their visit. Once you are in the building, feel free to take as long as you like to view the exhibitions.

Haven't booked a ticket before your visit? No problem! Walk-ups are welcome at the gallery, however during occasional busy times you may have to wait a short while before entering the gallery.

Book tickets for our current exhibitions Poulomi Basu: Fireflies and Sutapa Biswas: Lumen here. If you'd like to support Autograph's work, there's an option to make a donation with your free ticket.

You don't need to print out your ticket, our Front of House team will have your name in our booking system.

Our friendly Front of House staff are available to provide support with booking tickets over the phone and by email. You can contact us at 020 7749 9200 or info@rivingtonplace.org.uk

4- What to expect during your visit

Everyone is welcome at Autograph. You can expect a friendly and inclusive atmosphere, and safety measures in place to help ensure a safe visit for everyone.

While each person has a different pace when looking at artworks, we recommend allowing 45-60 minutes for your visit. Sutapa Biswas's film Lumen is 30 minutes long and starts on the hour and a half past the hour.

On arrival: The door to Autograph is on the side of the building, on Rivington Place (off Rivington Street). You don't need to print out your ticket for your visit, just check in at the Reception Desk when you arrive.

Hand sanitiser: Before entering the galleries, visitors can sanitise their hands.

Face coverings: Help us keep everyone safe. If you are able to, please wear a face covering during your visit.

Social Distancing: Visitors are asked to maintain a 2-metre distance from others when possible.

Toilets: Toilets are open and can be found on the ground floor and second floor. Each floor has an accessible toilet. All toilets are single-occupancy and unisex.

Getting around the building: Poulomi Basu's exhibition *Fireflies* is in Gallery 1 on the ground floor and Sutapa Biswas's film *Lumen* is in Gallery 2 on the first floor.

Visitor Ambassadors in the galleries: Have a question about the art on display? Ask one of our friendly Visitor Ambassadors! They are in the galleries to help with any queries and maintain Covid-19 safety measures.

Social media and photography in the galleries: Share your visit on your social channels. Feel free to take pictures in the exhibitions for social media and personal use, you can tag us at @autographabp. If you want to take photographs with a SLR camera or for commercial use, you'll need to get in touch with us first.

Visiting with children: We warmly welcome families, and caregivers with buggies and prams. Our building is step-free, including the entrance. Baby change facilities are located on the ground floor.

Shop: Books, exhibition posters and postcards are available to purchase at the reception desk, and in our online shop. Display copies aren't currently available to look through at the reception desk. All sales support Autograph's arts and learning programmes.

Support Autograph: Did you know that we are a registered charity? Admission to Autograph's gallery is free, and we ask visitors to please consider donating to support our work. You can donate at the contactless tap points outside the galleries, and online.

Your feedback: Feedback about your visit helps us to improve services and demonstrate our impact to funders. You may be asked to take a survey by one of our Visitor Ambassadors. Paper surveys are also available in the galleries.

5- Accessibility at Autograph

Autograph is an accessible venue that welcomes people with all types of disabilities.

Step-free access: Our building has level entrances and step-free access to all areas.

Lift: A lift goes to all floors.

Toilets: Accessible, single-occupancy, unisex toilets are on all floors.

Wheelchairs: The entrance, and all areas of the building are wheelchair accessible.

Seating: Simple benches without backs or arms are in both galleries. If you would like a chair with arms, please ask a Visitor Ambassador and they will get one for you.

Disabled parking bays: We have two disabled parking bays on-site, directly next to Autograph's building. To book one for your visit please email <u>adrian@rivingtonplace.org</u> or phone 020 7749 1240.

Visual Stories: If you would like a visual story before attending an exhibition or event, we are happy to create one for you. Get in touch at lois@autograph-abp.co.uk

Assistance dogs: Registered assistance dogs are welcome.

6- Safety measures

The safety of our visitors, staff, artists and community is Autograph's highest priority; here's what we are doing:

Carefully managed visitor numbers: We have limited the maximum number of visitors in the gallery to help ensure distancing.

Social distancing: We kindly ask visitors to maintain 2-metre social distancing.

Hand sanitising station: is located throughout at reception.

Cleaning: We have increased cleaning regimes in all public areas.

Fresh air: Rivington Place has fresh air pumped into all areas.

Contactless payments: To minimise contact, we are only able to accept card payments at our reception desk. Visitors are asked to use contactless payment when possible.

One way system: Is in place where signs indicate.

Sneeze guards: are in place at reception.

Staff training: All of our Front of House and Visitor Ambassador staff have had Covid-19 awareness training.

Autograph has the "We're Good To Go Mark", the official UK mark to signal that a tourism and hospitality business has worked hard to follow Government and industry COVID-19 guidelines and has a process in place to maintain cleanliness and aid social distancing.

7- Venue access and toilets

Autograph is a fully accessible space with a step-free entrance at street level and a lift to all floors.

All spaces within our building are wheelchair accessible, including both galleries, the Studio and the Yard.

Assistance dogs are welcome. Please speak to a Visitor Ambassador or staff member should your assistance dog require water.

The main entrance has a wide automatic door. When you arrive you will be asked to check in at the reception desk inside the main entrance.

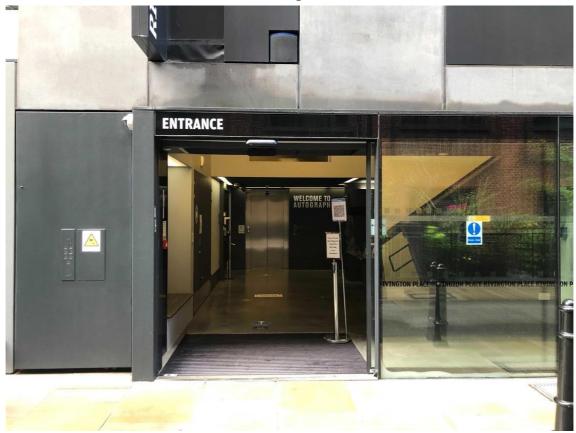
Our information desk is low and suitable for wheelchair users. There is always a member of staff at the information desk, and they are happy to help with any questions that you may have.

Main entrance - approaching from Rivington Street



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Main entrance – wide automatic door The door is **200cm** wide and **220cm** high



Main entrance – welcoming front desk inside.



When you enter the front desk is located on your right. We ask all visitors to sign in at the reception desk. After checking in with a member of staff, they will be happy take you through the layout of the gallery and offer more information about the work on show.

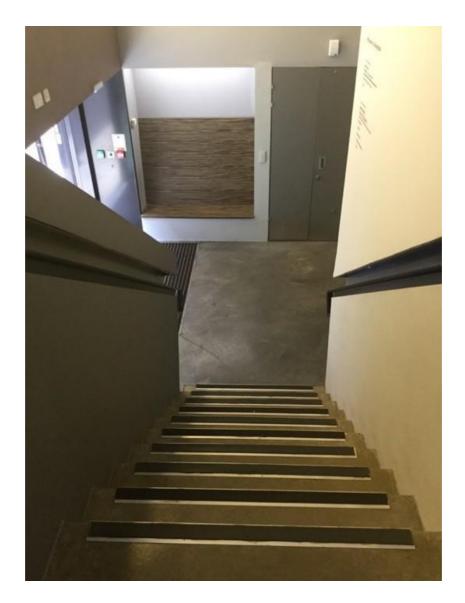
Lifts - there is a wheelchair accessible lift to all floors



There is a wheelchair accessible lift to all floors. When you arrive at Autograph the lift will be located straight ahead of you. The lift is **90cm** wide, **200cm** high and **136cm** deep.

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Stairs - There is step access to each floor with handrails provided

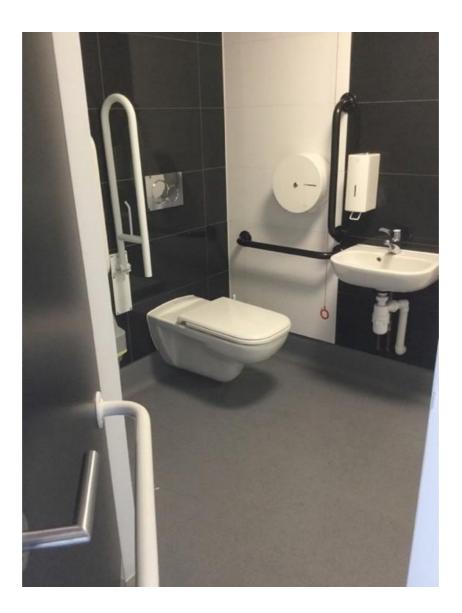


Toilets -

There are accessible, unisex toilets on all levels, with wide doors. Baby change facilities on the ground floor.

The toilet rooms are 152cm x 221cm.

The toilet door is 82cm wide and 206cm high.



These toilets have plenty of space for a chair to be parked alongside them. The **toilet** seat is **41cm** high.

There are grab rails either side of the toilet and the room itself is very well lit. The **wash basin** is **72cm** from the ground and the single tap has a tab that pulls towards you.

Baby change facilities are located on the ground floor.



Changing Places –

The nearest Changing Places toilet at Barbican Centre Beech Street Cinemas, EC2Y 8DS (5 minute travel by car).

A Changing Places facility is located within the Beech Street Cinema complex for the exclusive use of severely disabled people who need personal assistance to use the toilet. The facility includes a height adjustable bench, tracking hoist system, a centrally placed toilet, a height adjustable basin and a shower.

The Changing Places facility will be available from 10:00am - 20:45pm daily in line with their cafe opening hours. For more information please visit the **Barbican Cinema Website**.

For more information about Changing Places, visit their website.

8- Exhibition spaces

Visit Ambassadors

You can expect a warm welcome at Autograph, and our staff and Visitor Ambassadors are happy to help.

Visitor Ambassadors are located in the galleries. They will be wearing a black t-shirt or fleece with Autograph written on it.

A member of staff is always located at the Information Desk on the ground floor.

Galleries

All our exhibition spaces are wheelchair accessible with step-free access. Gallery 1 is located on the ground floor and Gallery 2 is located on the first floor.

Simple benches without backs or arms are in both galleries. If you would like a chair with arms, please ask a Visitor Ambassador and they will get one for you.

Gallery 1 - located on the ground floor

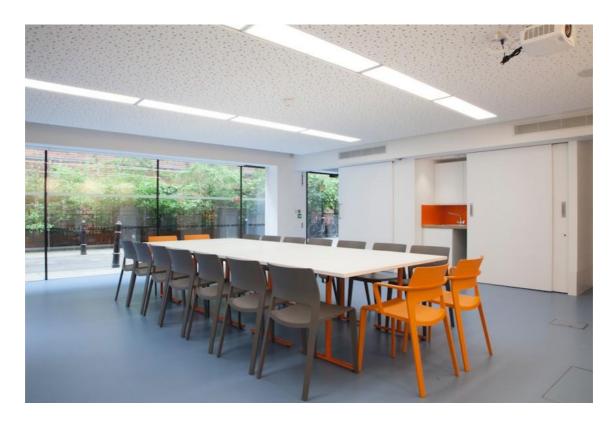
The entrance to Gallery 1 is **148.5cm** wide. The space itself is extremely open depending on the work that is being shown. Please talk to a member of staff to discuss the best possible route for you through each gallery.



Gallery 2 – located on the first floor with lift and stair access The entrance to Gallery 2 is **92.5cm** wide and accessible by both lift and stairs. This space will be a lot darker when the film is playing.



Studio – We have a studio on the ground floor that is used for lots of different events. The door itself is **131.5cm** wide and **204cm** high.



This is located on the ground floor. As you reach the lift if you turn right the door will be straight ahead.

Yard & dedicated parking bay – Accessed through studio or gate



9- Evaluation and feedback

We welcome feedback about your visit.

During your visit to our exhibitions, a Visitor Ambassador may ask you to fill out one of our surveys to provide feedback on your visit, this is optional and you do not have to participate.

At the end of an event we will hand out surveys, this is optional and you do not have to participate.